****

**NPI Annual Membership Business and**

**Officer Installation Meeting Minutes  
San Diego, California**

**Wednesday, October 11, 2023**

1. **Call to Order; Diane Seaton, President**The Meeting was called to order at 11:58am ET by President Diane Seaton. The presence of a Quorum was declared by Secretary Brandon Harper.
2. **Review and Approval of the 2022 Annual Membership Business Meeting Minutes**Motion to approve the 2022 Annual Membership Business Meeting Minutes, as presented. Motion by Dean Mealy / Chris Robinson, second; Unanimous.

Approve edits to bylaws. Motion by Kim Barnard / Dean Mealy, second; Unanimous.

1. **President’s Report; Diane Seaton, President**  
     
   Diane Seaton shared a brief report on the state of NPI, thanks to all attendees, and noted that this was the largest conference in NPI history. Issued an invite for everyone to join us in Colorado in 2024.
2. **Treasurer’s Report; Chris Robinson, Treasurer**Chris Robinson presented the written report of NPI's fiscal activities and financial state since the 2022 Business Meeting. Motion to Approve the Treasurer’s Report as presented. Motion by Blake Skiles / Dean Mealy, second; Unanimous.
3. **Conference Partner Plaques and Outgoing President Recognition; Blake Skiles, Vice President**Blake Skiles presented conference partner appreciation plaques to Sourcewell, NASPO ValuePoint, and EqualLevel. Diane Seaton presented the Presidential Award of Merit to Brian Garrity, Chris Robinson, Blake Skiles, and Christine Grommons.
4. **Officer and Director Election Results; Blake Skiles, Vice President**

Blake Skiles announced the results of the 2023 Officer and Director Election, which was conducted by electronic ballot. The installation of officers and directors immediately followed.

1. **Installation of Officers and Directors; Christine Grommons**

Past President Christine Grommons conducted the installation of officers and directors, as follows: Directors, Nathan Daou, Kim Gould, Shawn Willett, Cory Harms (unable to attend, installation deferred); Secretary, Dean Mealy; Treasurer, Brandon Harper; Vice President, Chris Robinson; and, President, Blake Skiles.

1. **Passing of the Gavel and President’s Speech**; Past Presidents and President Diane Seaton  
     
   All past NPI Presidents in attendance (Diane Seaton and Christine Grommons) participated in the traditional passing of the Gavel to incoming President Blake Skiles. Blake shared remarks acknowledging the NPI Board for a successful past year, expressing appreciation for the support of many NPI members in his journey to President of the organization, and committing to undertake the duties of President with dedication to, and gratitude for, NPI and the AEP.
2. **Adjourn**Motion to adjourn by Dean Mealy / Chris Robinson, second; Unanimous. 12:21 p.m. ET